

WEBER
BASIN
WATER
CONSERVANCY
DISTRICT

July 13, 2018

CONTRACTOR PREQUALIFICATION REQUIREMENTS

EAST LAYTON PIPELINE REHABILITATION

Layton, Utah

CONTRACTOR PREQUALIFICATION REQUIREMENTS

For the

EAST LAYTON PIPELINE REHABILITATION

General

Weber Basin Water Conservancy District (District) is accepting Statements of Qualifications (SOQs) from prospective contractors for the construction of the East Layton Pipeline Rehabilitation Project located in Layton, Utah between 2900 N and Oak Lane (Figure 1). This project requires the rehabilitation of approximately 5,500 ft of an existing pipeline using a tight-fit HDPE lining. The existing pipeline consists of 27-inch diameter reinforced concrete pipe (RCP), 27-inch diameter bar-wrapped concrete cylinder AWWA C303 pipe (CCP), and 30-inch CCP.

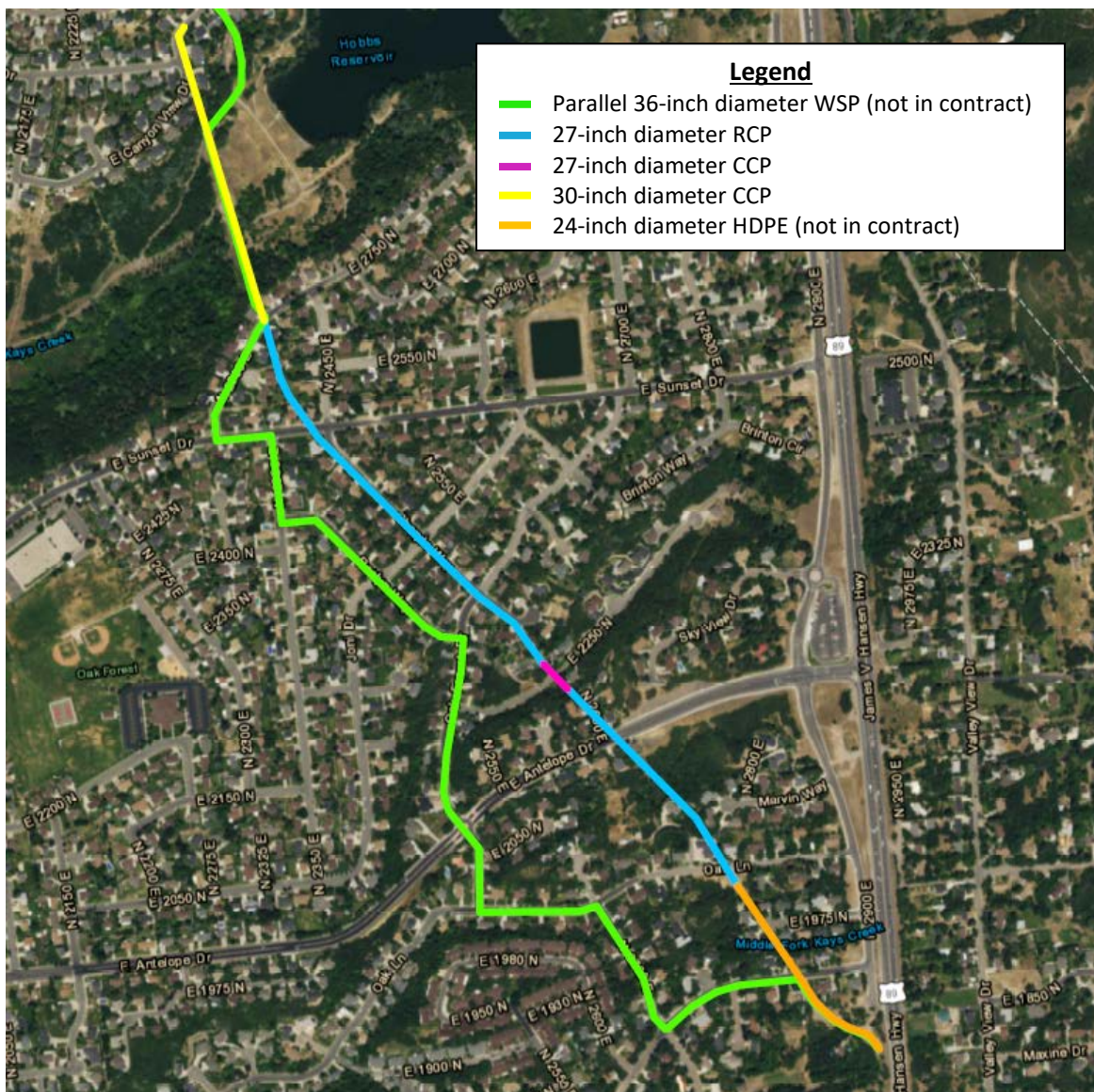


Figure 1. Site Location

Purpose

The purpose of the prequalification process is to select contractors that are qualified and capable of completing the Project in conformance with the Contract Documents. Only contractors that are prequalified by the District will be allowed to submit a bid for this project.

Subcontractors (except tight-fit HDPE subcontractors), trades, suppliers, and manufacturers will not require formal prequalification. However, the general contractors shall not accept quotes, proposals, or sub-bids from any subcontractors, suppliers, or manufacturers that are not qualified to provide the service or supplies proposed. Tight-fit HDPE contractors used by the general contractor will be specified as part of the contract documents.

Selection as a prequalified contractor does not imply District's acceptance or approval of the contractor's specific personnel, suppliers, manufacturers, equipment or methods, whether or not these items are described in the contractor's prequalification statement.

Project Description

The District provides culinary water to municipalities along the Wasatch Front. Historically, a 27-inch/30-inch diameter pipeline constructed in 1955 was utilized as the primary source of culinary water for several cities. In 2013-2014 a parallel 36-inch Welded Steel Pipeline (WSP) was constructed to provide redundancy to the system, allow for additional deliveries as the population continues to grow, and allow for the rehabilitation of the 27-inch/30-inch pipeline without impacting deliveries to existing municipalities. The District also slip-lined a section of the 27-inch pipeline with 24-inch DR17 HDPE from Highway 89 to approximately Oak Lane during 2013, directly downstream of this project.

At the time of original construction residential development along the alignment was sparse and the pipeline was constructed in the center of a 20-foot wide easement. This easement has now been encroached upon with some areas only being accessible by foot in residents' backyards. These encroachments severely limit the rehabilitation options available to the District as there is limited access to the pipeline.

In 2017 the District procured professional consulting services to assess and design the rehabilitation for the 27-inch pipeline. This study determined that tight-fit HDPE sliplining was the best method for the rehabilitation of the existing 27-inch/30-inch pipeline in order to preserve the capacity in the system.

Familiarity with Project

The 90 percent draft design drawings and specifications in PDF file format are available for review by interested contractors by contacting the project manager:

Briant Jacobs, P.E.
Project Manager
Weber Basin Water Conservancy District
2837 E Highway 193
Layton, Utah 84040
Phone: (801) 771-1677
e-mail: bjacobs@weberbasin.com

Contractors are advised that technical and contractual changes to the preliminary concepts are anticipated prior to bidding. Prequalification will not exempt a contractor from meeting any of the requirements of the Contract Documents. The contractor's prequalification statement is **not** part of the Contract Documents.

A mandatory pre-bid conference for prequalified bidders and site visit for the East Layton Rehabilitation Project for interested contractors is tentatively scheduled for **10:00 am on Tuesday, September 11, 2018**, Administrative Offices of the Weber Basin Water Conservancy District, Layton, Utah. Following the pre-bid conference, a mandatory site visit will be held at the project site. Contractors should refer to the Notice Inviting Bids to confirm the pre-bid conference date and details.

Submittal Procedure

Prequalification statements will be received at the following address:

Briant Jacobs, P.E.
Weber Basin Water Conservancy District
2837 E Highway 193
Layton, Utah 84040

Three (3) hard copies and one (1) electronic copy in PDF format saved to a USB drive of the contractor's prequalification statement shall be submitted. Any prequalification statement failing to clearly present all the requested information or failing to be in the requested format may be considered nonresponsive and rejected.

Information contained in the prequalification statement will be considered confidential and reasonable precautions will be taken to protect the security of the documents. The prequalification statement will become and remain the property of the District.

The District reserves the right to request a contractor to clarify any part of his prequalification statement. Response to such requests must be made in writing and will become part of the prequalification statement. Unsolicited supplementary information and materials received after the deadline will not be considered in the evaluation.

Tentative Schedule – East Layton Rehabilitation Project

The following is a preliminary schedule for East Layton Rehabilitation Project and is subject to change:

Notice Inviting Prequalification:	Friday, July 13, 2018
Prequalification Packets Due to the District:.....	4:00 pm, Friday, August 10, 2018
Prequalified Contractors Notified:	Wednesday, August 15, 2018
Bid Documents Available:.....	Tuesday, September 11, 2018
Pre-bid Conference and Site Visit:	10:00 am Tuesday, September 18, 2018
Bid Opening:	2:00 pm, Thursday, October 11, 2018
Board of Trustees Approve Award:	Thursday, October 25, 2018
Notice to Proceed:	Monday, November 5, 2018
Preconstruction Meeting:	TBD
Substantial Completion:.....	Wednesday, July 31, 2019
Final Completion:.....	Monday, Sept 30, 2019

Content of Prequalification Statement

The prequalification statement shall include the information requested below. The organization of the prequalification statement shall generally follow the outline below:

1. Title page
2. Contractor Prequalification Statement
3. Personnel and Qualifications – 30 points
4. Previous Project Experience – 40 points
5. Financial Information – 10 points
6. Safety Program – 20 points

Title Page

The title page shall identify the document as a prequalification statement and shall include the name of the Owner, the name of the Project and the name of the contractor.

Contractor Questionnaire

The contractor shall complete and sign the attached Contractor Questionnaire and include it with the prequalification statement.

Personnel and Qualifications

Present information which will identify key personnel who will be assigned to the project, including project manager, project engineer, and project superintendents.

Describe the background and experience of each of these individuals. Provide detailed resumes for the project manager, project engineer, and project superintendent(s).

Describe the approach to scheduling and accomplishing the work. Identify which major trade work (i.e. structural, mechanical, earthwork) will be completed by the contractor's forces and which will be performed by subcontractors.

Previous Project Experience

1. Describe past experience showing satisfactory completion or progress on work of similar complexity and comparable in scope to that described with regard to both pipeline and valve vault construction. Demonstrate ten years recent experience in pipeline construction projects. Demonstrate ten (10) years of recent experience and the completion of three (3) similar pipeline rehabilitation (HDPE sliplining, or pipe bursting) construction projects, including at least one HDPE sliplining project (tight-fit or continuous) greater than 24-inches in diameter. **Experience with pressurized lines is preferred and will score higher points during the evaluation process. and a minimum of 500 feet long for a pressurized line.** Demonstrate experience working with drinking water pipeline installation and disinfection, also demonstrate experience working in tight residential areas, including vault construction. Provide the following information: Project name, contract award date and completion date, Owner's name with contact and phone number, bid amount, final amount, number of change orders, pipeline type, length, diameter, material, and method of rehabilitation. (see Attachment A for format).
2. The proposed project manager assigned to the project should demonstrate at least ten (10) years of experience in the construction/rehabilitation of large diameter (>12-inch) drinking water pipelines. Submit the name and resume of the project manager who will be assigned to the project. The resume should provide a detailed experience summary including the following: the name of each project; description of project; position held; employer; responsibilities; and a reference and phone number of all pipeline construction assignments in the last five years. Submit the name, resume, and experience summary of an alternate project manager who will be assigned to the project in the event the proposed project manager becomes unavailable for this assignment. The alternate project manager must satisfy the above experience requirements. Submit similar information on the following individuals: Project Superintendent (min. five years experience). These individuals will be evaluated on the basis of technical experience, managerial experience, and education.
3. List any work awarded within the past ten years but not completed and the reasons for not completing the work.
4. Submit a bonding record or show proof of adequate bonding ability. Prospective bidders should demonstrate bonding ability for five consecutive years prior to submission of this prequalification statement. Indicate whether the contractor has been refused surety, bond, or liability insurance within the past ten (10) years and explain.

Financial Information

Submit a certified financial statement for the contractor's most recent accounting period. Submit a letter from contractor's surety company specifying contractor's total bonding capacity and current unused bonding capacity. Submit additional references and information sufficiently comprehensive to permit an appraisal of contractor's current financial condition.

Listing of Contractor and Company Principals

Submit as part of the Prequalification Statement a listing of the contractor's name and Utah contractor's license number, together with a complete list of all company principals and addresses.

Safety Program

Submit a summary and describe the Contractors safety program and performance for the last 4 years. Include the Proposer's Experience Modification Rate (EMR) and the U.S. Occupational Safety and Health Administration (OSHA) reportable accident rate for the last 4 years, and the most recent OSHA Form 300.

Evaluation of Prequalification statements

Prequalification statements will be evaluated based on the following criteria:

- Personnel and qualifications 30 points
- Previous project experience 40 points
- Financial condition 10 points
- Safety Program 20 points

Qualified contractors must meet the following minimum criteria:

- Contractor must hold a current contractor's license in the State of Utah in a classification appropriate to this Project.
- Contractor must have \$5 million available bonding capacity.
- Contractor must demonstrate significant experience in the rehabilitation of pipelines (sliplining or pipe bursting). including at least one HDPE sliplining project greater than 24-inches in diameter. ~~and a minimum of 500 feet long for a pressurized line.~~
- Contractor must demonstrate experience working in tight residential areas, including vault construction.
- Contractor's proposed project manager(s) must have at least 10 years of experience and proposed superintendent(s) must have at least 5 years of experience with the construction/rehabilitation of large diameter drinking water pipeline projects.

Meeting the minimum criteria above does not automatically qualify the contractor. The District will evaluate all proposals and intends to only qualify contractors scoring greater than 85 points based on the evaluation criteria. The District is entitled to contact each and every reference listed by the contractor. The contractor, by submitting a prequalification statement, expressly agrees that any information concerning the contractor in possession of said entities and references may be made available to the District.

Notification of Prequalified Contractors

All contractors submitting prequalification statements will be notified in writing if they did or did not prequalify. A brief explanation of reasons for not prequalifying will be provided to the unsuccessful contractors. Only contractors who are prequalified will be allowed to bid. **The District's decision will be final.**

CONTRACTOR QUESTIONNAIRE
EAST LAYTON PIPELINE REHABILITATION PROJECT

Complete the following information and submit this form with the prequalification statement.

1. Contractor's name: _____
2. Business address: _____
3. Phone number: _____ 4. Fax number: _____
4. Firm type: Corporation Partnership Individual Joint Venture
5. Number of years the organization has been in business as a contractor under present business name (5 year minimum required): _____
6. List the full names, titles and addresses of key individuals and/or officers of the firm:

7. Number of permanent office and support employees _____
Number of permanent field employees _____
8. How long has company been doing work similar to proposed project? _____
9. UT Contractor License Number _____
10. Contractor's Bonding Company (agent's name, address, telephone number):

11. Contractor's Bank or Financial Institution (name, address, telephone number and contact-person):

12. Contractor's Insurance Company (agent's name, address, telephone number):

13. Has the contractor, or any of its parents or subsidiaries, ever had a bankruptcy petition filed in its name, voluntarily or involuntarily? _____
If yes, specify date, circumstances, resolution and other details on a separate page.

14. Are there any unresolved claims or disputes on any work awarded to the contractor during the past five years? _____
If yes, give owner's name and details on a separate page.

15. Has any officer or partner in the contractor's organization ever been an officer or partner of some other organization, or in any way undertaken a construction contract that was not completed? _____ If yes, state the name of the individual, the project, the owner's name and reasons it was not completed, on a separate page.

16. Does the contractor maintain a permanent safety program? _____
If yes, attach a copy of the program. Submit the contractor's EMR and OSHA reportable accident rate for the last 4 years, and the most recent OSHA Form 300.

17. Does the contractor have a formal quality assurance program? _____
If yes, attach a copy of the program.

18. Is the contractor familiar with the National Environmental Policy Act? _____

I hereby warrant that the information presented in this prequalification statement is true; accurate and complete.

By: _____

Title: _____

Date: _____

Attachment A

Project Experience summary #__ of 3

Project name, location, and description:

Pipeline length and finished diameter:

Pipeline material/rehabilitation method:

Percent Work Performed by Prime:_____ Number of Change Orders:_____

Date bid: _____ Date completed: _____

Contract bid price: _____ Contract final price: _____

Contract duration at bid: _____ Contract duration at acceptance: _____

Name and telephone number of the Owner's Contact Person:

Attachment B

Contractor References

Project Name	Contract Award Date	Owner/Agency	Bid Amount	Final Amount	Number of Change Orders	Contact Person and Telephone No.	Pipeline Diameter and Length	Material	Rehabilitation Method	Contractor's Project Manager	Date Completed	Litigation or Unresolved Claims* (Yes or No)
1.												
2.												
3.												
4.												
5.												

* If yes, provide explanation on separate page.